

# Kha’p’o Community School

## Acceptable Use of Technology Agreement

In order to enhance my education, Kha’p’o Community School gives me the use of a computer, internet and Google Suite to complete my schoolwork. Like in class I have rules to follow when I am on the computer. When using technology for school, I agree to the following rules:

1. I will use the computer only to do schoolwork, as assigned by my teacher and not for any other reason. I will not use a school computer for personal or illegal purposes.
2. I will use the internet only in ways the teacher has approved.
3. I will not give my password to anyone else, and I will not ask for or use anyone else’s password.
4. I will not put my address, telephone number, or any other personal information about myself or anyone else on the computer or share through the internet.
5. I will not upload, link, or embed an image of myself or others on public sites.
6. I will not download images, documents, movies, music or other media without permission from the teacher.
7. I will not print documents or images without permission.
8. I will not use my personal email, social media, YouTube or any other unapproved websites. I will only access websites that my teacher has given me permission to use.
9. I will be polite and considerate when I use the computer. I will not be mean, frighten, or tease anyone. I will not use “bad” words or rude language.
10. I will not use the computer to bully anyone, including peers, teachers or other children.
11. I will not try to see, send, or upload anything that is not appropriate to see in school.
12. I will not damage the computer.
13. I will not break copyright rules or take credit for anyone else’s work.
14. If I have or see a problem, I will not try to fix it myself but I will tell the teacher. If the problem is an inappropriate image I will turn off the computer and then ask for help.
15. I will not block or interfere with school or school system communications.
16. My computer is not private. The school may monitor or view my computer at any time. If I am not following the rules, there will be consequences which may include not being able to use the computer.
17. I know that the rules that are in place to use the computer at school are the same rules that I follow when I use the computer outside of school.
18. If I break the rules in school or outside of school there will be consequences, such as losing computer and internet privileges.

**Print Student’s Name** \_\_\_\_\_ **Grade** \_\_\_\_\_

**Student’s Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

I have read and discussed the Acceptable Use of Technology Agreement with my son or daughter and I give permission for him or her to use the technology resources provided by the school. I understand that computer access is conditional upon adherence to the guidelines above. Although students are supervised when using these resources and their use is monitored, I am aware of the possibility that my son or daughter may gain access to material that school officials and I may consider inappropriate or not of educational value.

**Print Parent’s Name** \_\_\_\_\_

**Parent’s Signature** \_\_\_\_\_ **Date** \_\_\_\_\_