



Kha'p'o Community School

REGISTRATION PACKET SY 2020/2021

Dear Parents/Guardians:

Welcome and thank you all for supporting KCS! Please attach all required documents to this registration form and submit as one completed packet per student.

For information please contact:

Rayeandrea Gutierrez, rgutierrez@khapoeducation.org, 505-423-5486

Danielle Martinez, dmartinez@khapoeducation.org, 505-423-4061

Elizabeth Bahe, ebahe@khapoeducation.org, 505-927-0063

All **NEW** students must complete all the forms in this packet and provide the following documents to the front office:

- Registration Form
- Signed Media Release Form
- Title VI ED 506 Indian Student Eligibility Certification Form
- Tewa Name Memo
- Emergency Contact Form
- School Health Form
- Home Language Survey (Note: not included in packets, it will be completed for all new students by Mrs. Diane Chavarria)
- Proof of Physical Exam (documentation from physician)
- Proof of Food Allergy (documentation from physician)
- Copy of Immunization Records (documentation from physician)
- Copy of Certificate of Indian Blood (CIB) or Tribal ID (We will need a parent or legal guardian's CIB, if the child is not enrolled.)
- Copy of Birth Certificate
- Copy of Individualized Education Plan, if applicable (transfer students from other schools)
- Copy of child's records from the school most recently attended, if previously enrolled in a school. (k-6th grade)
- Copy of Guardianship/Custody Papers if applicable

All **RETURNING** students must complete and provide the following:

- Registration Form
- Signed Media Release Form
- Emergency Contact Form
- School Health Forms
- Updated Proof of Physical Exam (documentation from physician)
- Updated Proof of Food Allergy (documentation from physician)
- Updated Copy of Immunization Records (documentation from physician)
- Updated Title VI ED 506 Indian Student Eligibility Certification Form if Tribal enrollment status has changed for student or legal guardian
- Updated Certificate of Indian Blood (CIB) or Tribal ID (Tribal ID update required for all Santa Clara Pueblo members per tribal memo to update CIB Number 2/29/2020)
- Copy of Guardianship/Custody Papers if applicable

Please keep in mind NEW and RETURNING students are not officially registered until all documents are received.